

BERKLEY HISTORICAL COMMITTEE MEETING MINUTES

Tuesday, Sept. 5, 2023

Present: S. Richardson (Chairperson), J. Tong (Vice-Chairperson), D. Carlson (Secretary), K. Schmeling, R. Patterson, S. Patterson, M.C. Mueller, D. Callihan, S. Hansen, D. Bennoune, K. Grimm, C. Black (membership pending)

Absent: W. Mathis (Treasurer/non-voting), G. Rubright, K. Scharra-Eraqi, City Council Liaison
S. Baker

1. The meeting was called to order by S. Richardson at 7:03 pm. S. Richardson called for additions to the agenda. None were put forth. S. Hansen made a motion to approve the meeting's agenda. M.C. Mueller seconded the motion. The motion passed unanimously without discussion. No citizen comments were made.
2. No City Council Liaison Report was given on account of S. Baker's absence.
3. S. Richardson called for possible corrections to the minutes for the July 11th, 2023 meeting of the Committee. None were put forth. S. Hansen made a motion to approve the minutes of the July 11th, 2023 meeting of the Berkley Historical Committee as amended. M.C. Mueller seconded the motion. The motion passed unanimously without further discussion.
4. **Treasurer's Report:** S. Hansen reported, in place of Treasurer W. Mathis, a prior balance of \$14,854.94. Expenditures and income are enumerated below:

a. Expenditures:	Credit Card Fees.....	\$119.85
	<u>International Bronze Plaque Co.</u>	<u>\$1,849.00</u>
	TOTAL	\$1,968.85

b. Income:	Error from July 2023 Treasurer's Report.....	(-\$5.00)
	Berkley Library Sales.....	\$38.00
	<u>Miscellaneous sales.....</u>	<u>\$250.00</u>
	TOTAL	\$283.00

\$13,169.09 was reported as the month ending balance.

5. Curator's Report: J. Tong reported on a number of matters.

- a. Berkley Facilities Manager Alex Brown recommends that Museum volunteers place the donations box out of sight when the Museum is closed.
- b. Berkley Days payout to the Historical Committee is forthcoming. The total will likely be affected by new security considerations to be implemented at next year's event.
- c. The Museum's second floor storage area has undergone a thorough cleaning and reorganization, including the packing of many Museum holdings in bankers boxes.
- d. The Museum will have a special opening at 4:30pm on Saturday, September 9th to welcome the Berkley High School Classes of 1958 and 1959.

6. Village Hall Historical Marker Unveiling/Time Capsule Event: J. Tong called for a meeting of Time Capsule Subcommittee members (J. Tong, K. Grimm, G. Rubright). S. Patterson plans to construct, in time for the Village Hall Historical Marker unveiling, a housing for the time capsule inside the Museum's walls that will include a window through which Museum visitors can view it. C. Black suggested that a photo of Berkley High School's Class of 2023 be included among the capsule's contents. D. Carlson is awaiting word from State of Michigan officials regarding the availability of a State Historical Commissioner to speak at the event. Other local officials to be recruited to speak include Mayor Bridget Dean, Michigan State Representative Natalie Price and Michigan State Representative Regina Weiss. Sue Richardson suggested that D. Carlson also speak.

7. Pattengill School Historical Marker: D. Callihan reported that the marker is on order and a Spring unveiling/dedication date is anticipated.

8. "Berkley Home" plaques: J. Tong reported that the first batch of twelve has been ordered and delivery is expected by Friday, Sept. 8. Sales have been slow thus far but are expected to pick up.

9. Roseland Park Cemetery Tour: Tabled until Spring 2024.

10. Smocks/Uniforms/Museum Patch: Tabled for further discussion at the next meeting.

11. Berkley Kit Home Tour: D. Carlson reported solid progress on development of the ticket purchasing webpage, flyers for public distribution and the Tour's booklet. C. Black recommended the recruitment of Berkley High School students as Tour volunteers. D. Callihan recommended that a volunteer email chain be created asap.

12. Gifts to the Museum: J. Tong reported two recent gifts to the Museum. The daughter of former Mayor Jerry Durst, Donna Durst, donated framed Berkley High School Class of 1947 and Class of 1949 photos. Ronald Joseph Smith of Ellwood Ave donated a collection of Berkley High School memorabilia including two banners, nine emblems and the 1967 and 1968 issues of 'Bear Tracks'. D. Carlson stated his intention to send "thank you" letters to the donors. J. Tong made a motion to officially accept the donations. S. Hansen seconded the motion. The motion passed unanimously without further discussion.

13. Redford Theater/Berkley Theater Tribute Event: Scheduled for Friday, Sept. 29th at 8 pm at the Redford Theater: Full screening of "Butch Cassidy and the Sundance Kid". The last owner of the Berkley Theater and Historical Committee Chair Sue Richardson will speak. Promoted through Redford Theater website, handouts at Museum and various social media outlets. Ticket sales are brisk.

14. The date of the next Committee meeting is undetermined. S. Richardson reported Tuesday, Oct. 3rd and 10th as possible dates. An announcement of the finalized date is forthcoming. The Museum shift sign-up calendar was passed around.

15. Good & Welfare: C. Black made a final suggestion that the Committee look into the "Hometown Vets" banner project of Oscoda, Michigan and consider the possibility of sponsoring a similar project locally, and looking into the financing sources for the Oscoda project, if possible.

16. S. Hansen made a motion to adjourn the meeting at approximately 8:12 pm. J. Tong seconded the motion. The motion passed unanimously without discussion.